



**PROCEEDINGS OF THE BOARD MEETING OF THE  
LAKESHORE TECHNICAL COLLEGE DISTRICT BOARD  
LTC Cleveland, 1290 North Ave, Cleveland, WI  
October 23, 2019**

Board Present: Vasquez, Lukas, Rooney, Parrish, Pohlman, Trimberger, Nichter  
Board Absent: Wyatt, Kluss  
Staff Present: Carlsen, Soodsma, Riesterer, Mirecki, Beaudoin, Liphart, Schatz, O'Connell  
Guests Present: Mehan

**Call to Order**

The meeting of the Lakeshore Technical College District Board was called to order by Board Vice-Chair, Lois Vasquez at 3:00 p.m. It was reported this meeting had been publicized in accordance with requirements of the Wisconsin Open Meeting Law. John Lukas arrived at 3:02 pm.

IT WAS MOVED BY MIKE TRIMBERGER AND SECONDED BY KIM ROONEY TO AUTHORIZE BOARD VICE-CHAIR, LOIS VASQUEZ AND BOARD SECRETARY/TREASURER, DON POHLMAN AS SIGNERS ON THE APPROVED AUTHORIZATIONS IN THE ABSENCE OF BOARD CHAIR, ROY KLUSS. Roll Call Vote: Kluss, absent; Lukas, aye; Nichter, aye; Parrish, aye; Pohlman, aye; Trimberger, aye; Rooney, aye, Wyatt, absent; and Vasquez, aye. Motion unanimously carried.

**Public Comment**

No public comment was given.

**Approval of Minutes**

IT WAS MOVED BY MIKE TRIMBERGER AND SECONDED BY MONICA NICHTER TO APPROVE THE MINUTES FROM THE September 18, 2019 BOARD MEETING AS PRESENTED. Motion unanimously carried.

**Policy Governance**

**Board Education**

Chris Schatz, Dean of Health and Human Service provided an overview of the new Anatomage Table in the Skills Lab. Jim Parrish arrived at 3:10 pm.

**Board Member Updates**

The Board discussed ways in which they connected with the college and the community.

**President's Update**

President Paul Carlsen provided an update on LTC operations and his activities.

**For Advisement: Board Policy Review**

Board Policies I.F. and I.G. were reviewed. Board member Parrish recommended changes to Policy I.F. Item 1 should read e-mailed versus mailed. Item 3 should reflect the board retreats are held in September or October and in June. The President's evaluation is held at the June retreat only. Board member Pohlman recommended changes to Policy I.G. to remove all references in the policy to Executive Committee. Updated policies will be presented for approval at the next meeting.

**Consent Agenda**

IT WAS MOVED BY DON POHLMAN AND SECONDED BY JOHN LUKAS TO APPROVE THE CONSENT AGENDA INCLUDING: PERSONNEL REPORT, SERVICE CONTRACTS, PAYMENTS OVER \$2,500, COLLEGE

DASHBOARD, FINANCIAL MONITORING REPORTS, 2018-19 PROCUREMENT REPORT, WISCONSIN GOVERNMENT ACCOUNTABILITY BOARD RESOLUTION, COST OF LIVING COMPENSATION ADJUSTMENT FY 2019-20, AND SPECIAL POPULATIONS BOARD MONITORING REPORT. Roll Call Vote: Kluss, absent; Lukas, aye; Nichter, aye; Parrish, aye; Pohlman, aye; Trimberger, aye; Rooney, aye, Wyatt, absent; and Vasquez, aye. Motion unanimously carried.

### **For Approval**

IT WAS MOVED BY MIKE TRIMBERGER AND SECONDED BY JIM PARRISH TO ADOPT THE RESOLUTION AWARDING THE SALE OF \$1,800,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2019B. Roll Call Vote: Kluss, absent; Lukas, aye; Nichter, aye; Parrish, aye; Pohlman, aye; Trimberger, aye; Rooney, aye, Wyatt, absent; and Vasquez, aye. Motion unanimously carried.

IT WAS MOVED BY DON POHLMAN AND SECONDED BY MIKE TRIMBERGER TO ADOPT THE RESOLUTION CERTIFYING THE 2019-20 TAX LEVY OF \$12,360,912 AS PRESENTED. Roll Call Vote: Kluss, absent; Lukas, aye; Nichter, aye; Parrish, aye; Pohlman, aye; Trimberger, aye; Rooney, aye, Wyatt, absent; and Vasquez, aye. Motion unanimously carried.

IT WAS MOVED BY DON POHLMAN AND SECONDED BY KIM ROONEY TO APPROVE THE 2018-19 BUDGET MODIFICATION AS PRESENT. Roll Call Vote: Kluss, absent; Lukas, aye; Nichter, aye; Parrish, aye; Pohlman, aye; Trimberger, aye; Rooney, aye, Wyatt, absent; and Vasquez, aye. Motion unanimously carried.

### **For Advisement: Additional State Aid**

Brenda Riesterer, VP of Administrative Services provided an overview of the additional state aids received and the recommended initiatives which will be funded.

### **For Advisement: 2020-21 Budget Update**

Brenda Riesterer, VP of Administrative Services provided an overview of budget planning for 2020-2021.

### **For Advisement: Board Room**

President Carlsen provided a recommendation for an official Board room.

### **Board members had an opportunity to identify items for future Board agendas.**

### **Closed Session**

IT WAS MOVED BY MIKE TRIMBERGER AND SECONDED BY JOHN LUKAS TO CONVENE IN CLOSED SESSION PURSUANT TO SECTION 19.85(1)(C)(G)\* OF THE WISCONSIN STATUTES FOR THE PURPOSE REVIEWING, UNDER THE ADVICE FROM LEGAL COUNSEL THE DETAILS OF A PENDING EMPLOYEE PERSONNEL MATTER. Roll call vote: Kluss, absent; Lukas, aye; Nichter, aye; Parrish, aye; Pohlman, aye; Trimberger, aye; Rooney, aye; Vasquez, aye; and Wyatt, absent. Motion unanimously carried. The Board convened in closed session at 4:37 p.m.

\*Exemption (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

### **Open Session**

IT WAS MOVED BY DON POHLMAN AND SECONDED BY MIKE TRIMBERGER TO MOVE TO OPEN SESSION AND COMPLETE THE MEETING AGENDA. Roll call vote: Kluss, absent; Lukas, aye; Nichter, aye; Parrish, aye; Pohlman, aye; Trimberger, aye; Rooney, aye; Vasquez, aye; and Wyatt, absent. Motion unanimously carried. The Board convened in open session at 4:48 p.m.

**Adjourn**

IT WAS MOVED BY MIKE TRIMBERGER AND SECONDED BY MONICA NICHTER TO ADJOURN. The motion was unanimously carried. The meeting was adjourned at 4:50 pm.

Respectfully submitted,

Don Pohlman  
Board Secretary/Treasurer